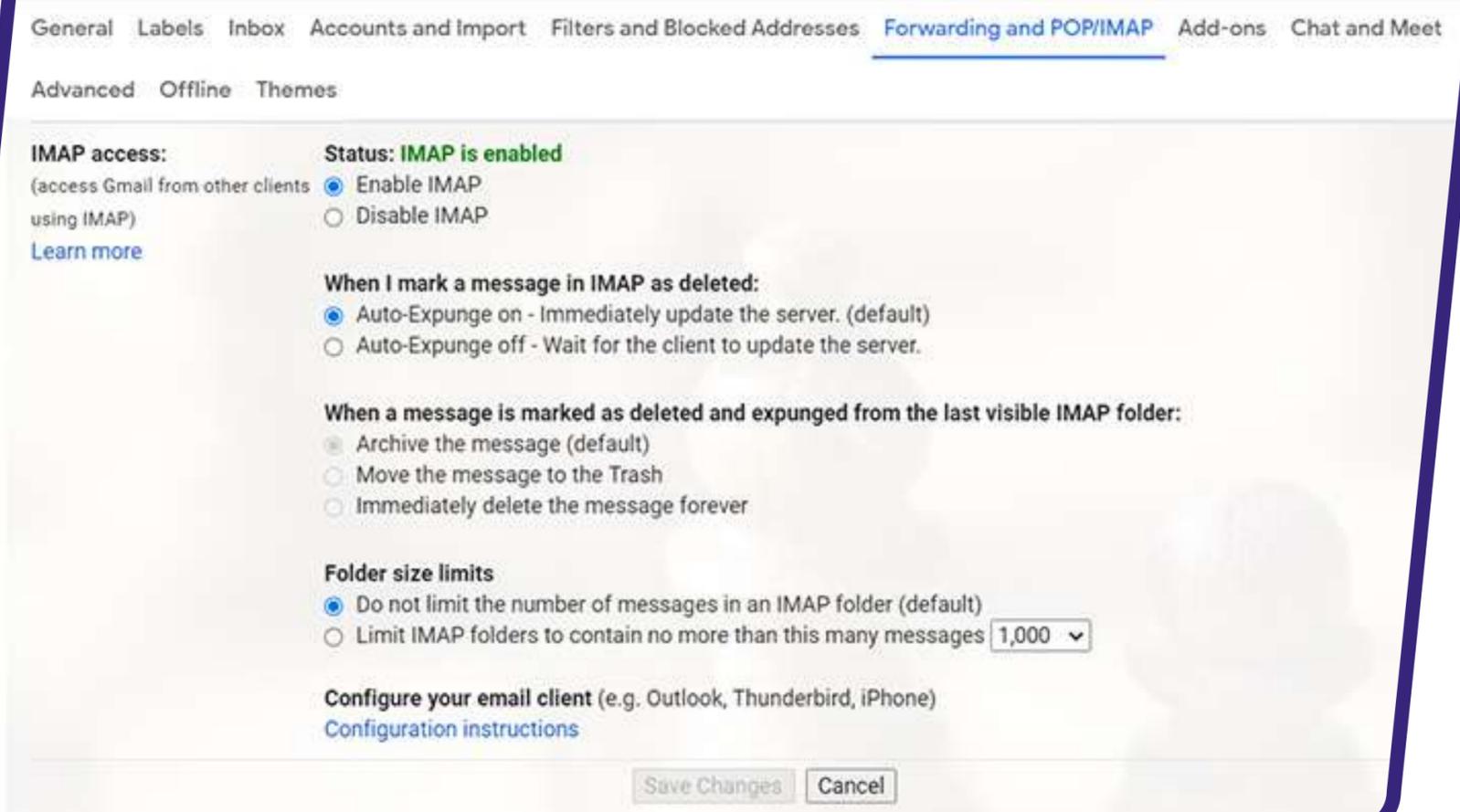


MIGRATION FROM GOOGLE G-SUITE TO XGEN

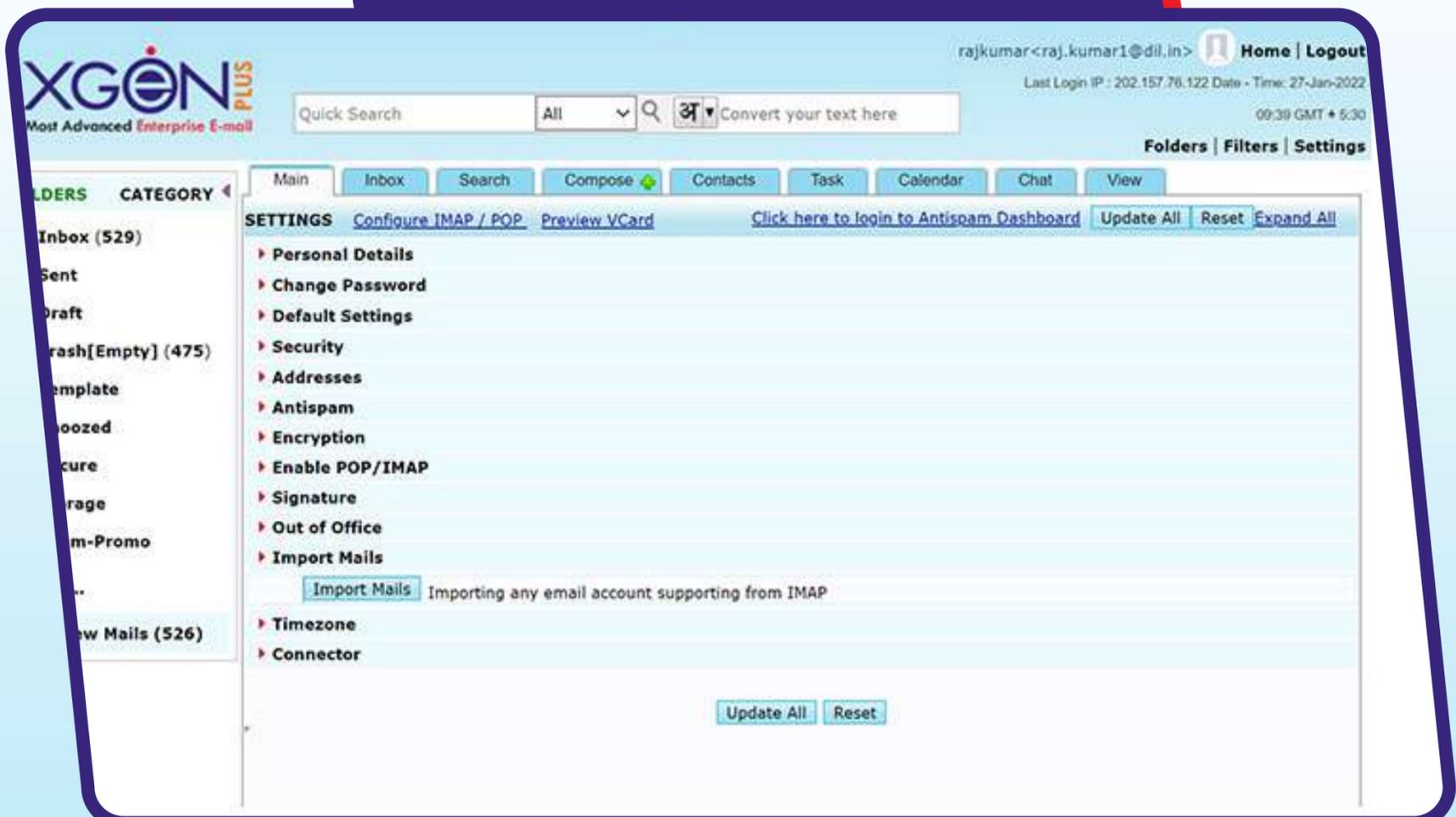
1 On your computer, open Gmail.

- (i). in the top right, click Settings. See all settings.
- (ii). Click the Forwarding and POP/IMAP tab.
- (iii). In the "IMAP access" section, select Enable IMAP.
- (iv). Click save changes.



2 On your computer open Xgen.

- a. Login
- b. Open Settings
- c. Click on Import Mails



3

Sign into your Google account (From where you want to migrate data)

- Enter email from where you want to import data.
- Click on continue.
- You can select SSL enable check box while you are entering your password, if you want to let your data transfer through a secure layer as shown image 3.3

Step 1: Sign into your other email account

What account do you want to import from ?

For example: name@example.com

Continue

Cancel

Step 1: Sign into your other email account

Enter the password for *Rajnitdholariya1992@gmail.com*

SSL Enabled

Your password will be stored securely and deleted after we've finished importing your mail.

Continue

Cancel

Step 1: Sign into your other email account

Enter the password for *Rajnitdholariya1992@gmail.com*

Authentication Failed due to password or hostname, kindly provide your valid password, hostname and port

SSL Enabled

Host Name:

Port:

Your password will be stored securely and deleted after we've finished importing your mail.

Continue

Cancel

4 Enter Host details

- Now you must enter your host and port detail.
- If you enabled the SSL then you don't have to enter the port it will fetch it automatically from your current server otherwise you have to enter it manually.
- After entering details just click on continue.
- After entering the required details you can start importing by clicking on start importing button and enjoy

Step 1: Sign into your other email account

Enter the password for *Rajnitdholariya1992@gmail.com*

Authentication Failed due to password or hostname, kindly provide your valid password, hostname and port

SSL Enabled Host Name: Port:

Your password will be stored securely and deleted after we've finished importing your mail.

Note: Before initiating the process of migration you must enable your google Email's IMap settings.